

A. Common Mistake (よくある間違い)

Read the artcle below and see if you can improve it.

下の文章を読んで、改善できる点はないか探してみましょう。

Bob: Hi, Kei. What's new?

Kei: Hi, Bob. Actually, I'm being transferred to New York.

Bob: Wow, I didn't realize that.

Kei: Neither did I.

Bob: What do you think about that?

Kei: I'm not sure.

Bob: I think it sounds exciting. Cheer up!

Kei: Thanks.

B. Today's point (今日のポイント)

Check those points with your tutor.

講師と一緒に、以下のポイントを確認しましょう。

It's natural to tell someone "Good luck" when a big change at work occurs, such as a transfer.

If someone at work seems nervous about a transfer or another big change, try to say something positive like, "That sounds exciting."

C. Natural Conversation (会話練習)

Read the following sentences with your tutor keeping today's points in mind.

Today's pointに注意しながら、以下の文章を読みましょう。

Bob: Hi, Kei. What's new?

Kei: Hi, Bob. Actually, I've got some big news -- I'm being transferred to New York.

Bob: Wow, that is big news. I didn't realize that.

Kei: Yeah, I just found out this morning.

Bob: How do you feel about that?

Kei: To be honest, it hasn't really sunk in yet, so I'm not sure how I feel about it.

Bob: Well New York -- that sounds exciting! Good luck!

Kei: Thank you.

Communication in a Company, Lesson 8: Offering words of encouragement to a coworker (社内コミュニケーション レッスン8: 同僚に励ましの言葉をかける)

D. Practice (練習問題)

Answer the questions.

以下の問いに答えましょう。

- 1. Have you ever encouraged a coworker during a big change?
- 2. If so, what were the circumstances? A promotion, job transfer, or some other big change?
- 3. Have you ever received encouragement from a coworker?

E. Exercise (演習)

Do a rollplay with your tutor on the topic below using what you learned today.

今日学んだことを活かして、以下のトピックについて講師とロールプレイングしてみましょう。

Pair up and act out a situation where one person receives notification that he or she is being transferred to another branch, and the other person must offer words of encouragement. Then switch roles.