## A. Words and Expressions  （語彙と表現）

Check pronunciation, meaning and expressions of the words with your tutor.

講師と一緒に単語の発音、意味、表現を確認しましょう。

<table>
<thead>
<tr>
<th>Words and Expressions</th>
<th>Example Sentence</th>
</tr>
</thead>
<tbody>
<tr>
<td>adjusting</td>
<td>He soon adjusted to working there.</td>
</tr>
<tr>
<td>（何かに）慣れている（途中の状態）</td>
<td>彼はすぐそこで働くことになった</td>
</tr>
<tr>
<td>How are you?</td>
<td>How are you? You look pale.</td>
</tr>
<tr>
<td>お元気ですか？</td>
<td>元気？なんだか顔色が悪いよ</td>
</tr>
<tr>
<td>nice meeting you</td>
<td>It's been nice meeting you.</td>
</tr>
<tr>
<td>会えてよかった</td>
<td>会えて嬉しかったです</td>
</tr>
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</table>
### Introduction

<table>
<thead>
<tr>
<th>English</th>
<th>Japanese</th>
</tr>
</thead>
<tbody>
<tr>
<td>What's your name?</td>
<td>私はケンです。あなたの名前は何ですか？</td>
</tr>
<tr>
<td>you can call me...</td>
<td>太郎と呼んでください</td>
</tr>
<tr>
<td>it's a pleasure to...</td>
<td>あなたと働くのは楽しい</td>
</tr>
<tr>
<td>colleague</td>
<td>彼は私の同僚だ</td>
</tr>
<tr>
<td>new employee</td>
<td>私は、彼がイギリス出身であることを聞いた。</td>
</tr>
<tr>
<td>my name is...</td>
<td>私の名前は山田太郎です</td>
</tr>
<tr>
<td>introduce</td>
<td>自己紹介します</td>
</tr>
</tbody>
</table>

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B. Reading (音読問題)

Read the sentences with your tutor.

講師と一緒に、以下の文章を読んでみましょう。

A: Good morning!
B: Hello! Are you the new employee?
A: Hi, yes I am. My name is Mary Smith. What's your name?
B: Nice meeting you, Mary. I'm Kenneth White. You can call me Ken.
A: It's a pleasure to meet you too, Ken.
B: How are you on your first day here?
A: I'm fine. I'm still adjusting.
B: Great! I will introduce you to our colleagues.
A: That would be nice. Thank you very much.
B: Hi, everyone! This is Mary Smith. She is our new colleague.
C. Practice 2 (練習問題2)

Choose the most appropriate option.

最も適した選択肢を選びましょう。

1. Hello! Are you the new employee?
   a. Hi, yes I am.
   b. What's your name?
   c. Hi, yes I'm not.

2. Nice meeting you, Mary.
   a. I'm going now.
   b. It's a pleasure to meet you too, Ken.
   c. I'm fine.

3. How are you on your first day here?
   a. That would be nice.
   b. I'm fine.
   c. Hi, everyone!

4. I will introduce you to our colleagues.
   a. Hi, yes I am.
   b. You don't have to.
   c. That would be nice.

5. My name is Mary Smith. What's your name?
   a. I'm Kenneth White.
   b. I am from the Operations Division.
   c. She is our new colleague.
D. Conversation Practice (会話練習)

Talk about the following contents with your tutor.

講師と以下の内容に関して議論してみましょう。

1. How do you introduce yourself to your co-workers?

2. How important is self-introduction in business?

3. Why do we need to shake hands with the person we meet in business?