



### A. Words and Expressions (語彙と表現)

Check pronunciation, meaning and expressions of the words with your tutor.

講師と一緒に単語の発音、意味、表現を確認しましょう。

Words and Expressions	Example Sentence
broken	This table is broken.
壊れている	このテーブルは壊れています
may I borrow...	May I borrow your pen?
...を借りたいのですが	ペンを借りてよろしいですか？
could you return it on/at/etc...	Could you return it tomorrow?
...に返してくれますか	明日これを返してくれますか？

stapler	Will you please lend me a stapler?
ホチキス	ホチキスを貸してくれますか？
do you mind...	Do you mind if I ask you a question?
…してもらえますか？	質問しても構いませんか？
sure, no problem	Sure, no problem. What do you need?
問題ないです、もちろんです	もちろんです。何が必要ですか？
I'll have it back by...	I'll have it back by noon.
…までに返します	お昼までに返します。
thank you	Thank you,very much!
ありがとう	どうもありがとうございます！
lost	I lost my pen.
なくした	私はペンをなくしました
you're welcome	You're welcome, you can always ask me.
どういたしまして	どういたしまして、いつでも聞いてください。

## 出典

意味 Weblio辞書 英和辞典・和英辞典 <http://ejje.weblio.jp/>  
 例文 Weblio 英語例文 <http://ejje.weblio.jp/sentence/>

**B. Reading (音読問題)**

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Read the sentences with your tutor.

講師と一緒に、以下の文章を読んでみましょう。

A: Hi, are you busy?

B: A little bit, why? Do you need anything?

A: Actually, yes. You're going to the accounting office later, right?

B: Yes, after I finish my report.

A: Do you mind returning this book to the accounting manager for me? I borrowed it from him last week.

B: No, not at all. Anything else?

A: Is it okay if I borrow your stapler? I lost mine.

B: Sure, no problem.

A: Thanks. Is it alright if I return it this afternoon?

B: It's fine but could you return it before 4PM?

A: Sure, I'll have it back by 3:30.

**C. Practice 2 (練習問題2)**

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Choose the most appropriate option.

最も適した選択肢を選びましょう。

1. Hi, are you busy?
  - a. Sure, no problem.
  - b. A little bit.
  - c. I'll have it back soon.
  
2. You're going to the accounting office later, right?
  - a. A little bit.
  - b. Yes, after I finish my report.
  - c. Sure, no problem.
  
3. Do you mind returning this book to the accounting manager for me?
  - a. No, not at all.
  - b. I lost mine.
  - c. Do you need anything?
  
4. Is it okay if I borrow your stapler?
  - a. Sure, no problem.
  - b. A little bit.
  - c. No, not at all.
  
5. Could you return it before 4PM?
  - a. After I finish my report.
  - b. No, not at all.
  - c. Sure, I'll have it back by 3:30.

**D, Conversation Practice (会話練習)**

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Talk about the following contents with your tutor.

講師と以下の内容に関して議論してみましょう。

1. Do you usually borrow your co-workers' things?
2. What do you do when your co-worker forgets to return your stuff?
3. What do you do when you forget to return your co-worker's stuff?