



### A. Common Mistake (よくある間違い)

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Read the article below and see if you can improve it.

下の文章を読んで、改善できる点はないか探してみましょう。

Steve: OK, so I want to use some data. Please look at the graph on the slade. This is about the sales of our department during recent terms. We know from this that the sales is growing in these three quarters. And here is another data. This data tells us that the promotion on the Internet seems to contribute a lot to this success. I can say with confidence that our hard-working became successful, I am very happy. Oops, time is about to be run out of. OK, let's summerize the presentation...

**B. Today's point (今日のポイント)**

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Check those points with your tutor.

講師と一緒に、以下のポイントを確認しましょう。

You have to guide the audience appropriately. In order not to leave them, you can use such words as "I'd like to start by looking at" to help them catch up with the presentation.

**C. Natural Conversation (会話練習)**

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Read the following sentences with your tutor keeping today's points in mind.

Today's pointに注意しながら、以下の文章を読みましょう。

Steve: To show our results more objectively, I want to use some data. I'd like to start by looking at the graph (3) on the slide. This is about our sales in recent terms, and shows that it has increased more and more during these three quarters. This may be amazing. And then, let's move on to the next one. We researched the effects of various kinds of our promotion activities. Please pay attention to the activity on the Internet, it made a substantial contribution. I can say with confidence that our challenge on the Internet succeeded, which is the last thing I want to let you know in this presentation. OK, it is about time to end, so I'd like to sum up this presentation...

**D. Practice (練習問題)**

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Answer the questions.

以下の問いに答えましょう。

1. Do you have any tip for a good guide in presentaions?

2. Is there any other useful word for direction?

**E. Exercise (演習)**

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Do a rollplay with your tutor on the topic below using what you learned today.

今日学んだことを活かして、以下のトピックについて講師とロールプレイングしてみましょう。

Pair up, and show some graphs or pictures to explain a certain issue. Then switch role.