



A. Common Mistake (よくある間違い)

Read the article below and see if you can improve it.

下の文章を読んで、改善できる点はないか探してみましょう。

Kei: So this is the most important item on the agenda: which company should we acquire next?

Bob: I don't think that's a good idea. I think we need to do a SWOT analysis first.
Does anyone else have something to say?

Sue: I agree with you, Bob. I think it's silly to try and acquire another company at this point.

Kei: What does everyone else think?

Joe: I think I agree with Bob and Sue.

Kei: I didn't realize you all felt this way.

Bob: Yes, I think a SWOT analysis makes the most sense.

Kei: I see. Well, let's talk about this some more then.

B. Today's point (今日のポイント)

Check those points with your tutor.

講師と一緒に、以下のポイントを確認しましょう。

When asking people to share their opinions, use "What do you think?" or "I'd like to have your point of view."

When you are in agreement with someone you can say, "I see what you mean."

C. Natural Conversation (会話練習)

Read the following sentences with your tutor keeping today's points in mind.

Today's pointに注意しながら、以下の文章を読みましょう。

Kei: The reason I called you all here today is to discuss a new acquisition, namely, what company should we target next?

Bob: Acquire another company? Are you sure this is a good idea? I feel pretty strongly that before we go down that road we need to conduct a SWOT analysis. I'd sure like to hear someone else's point of view.

Sue: Yes, I completely agree with you Bob on that point. It seems reckless to acquire another company at this time.

Kei: I see what you mean. What do you think, Joe?

Joe: I agree with Bob and Sue. A SWOT analysis is what this project needs.

Kei: I was under a different impression, but I think you've provided some valuable insight into this matter.

Bob: Yes, a SWOT analysis will help guide us in the right direction.

Kei: I appreciate everyone's input. Yes, we will discuss this further, thank you.

D. Practice (練習問題)

Answer the questions.

以下の問いに答えましょう。

1. Are you accustomed to being called on in meetings to share your opinion?
2. Do you feel your boss values your opinion?
3. Do you value the opinions of your coworkers?

E. Exercise (演習)

Do a rollplay with your tutor on the topic below using what you learned today.

今日学んだことを活かして、以下のトピックについて講師とロールプレイングしてみましょう。

With a partner, practice asking for and sharing opinions about important work matters. Stay away from easy topics like the lunch hour, office equipment, etc. Focus on difficult topics like company mergers, acquisitions, lay offs, etc.