

▶ Read the following with your tutor. 下の単語と例文を講師の後に続いて読んでみましょう。

Word / 単語	Definition / 意味	Sample Sentence / 例文
n. <b>presentation</b> 名詞 プレゼンテーション	a speech or talk in which a new idea is introduced to an audience 新しいアイデアが観客に紹介されるスピーチや話のこと	I was wondering if you need any help with our upcoming <b>presentation</b> next week. 来週に近づいたあなたのプレゼンテーションに助けが必要かどうかと 思っていたのですが。
adj. <b>upcoming</b> 形容詞 やってくる 近づく	happening soon すぐ起こること	I was wondering if you need any help with our <b>upcoming</b> presentation next week. 来週に近づいたあなたのプレゼンテーションに助けが必要かどうか と思っていたのですが。
n. <b>research</b> 名詞 研究、調査	collecting information from different sources 異なる情報源から情報を集めること	Are you good at <b>research</b> or you would rather do the compilation of reports? あなたは調査が得意ですか？それとも報告書を編集するほうが 得意ですか？
n. <b>compilation</b> 名詞 編集	collection of related pieces of documents in one 関連する書類を集めて一つにすること	Are you good at research or you would rather do the <b>compilation</b> of reports? あなたは調査が得意ですか？それとも報告書を編集するほうが 得意ですか？
v. <b>complete</b> 動詞 完了する、終える	finish making or doing 何かを作ったり、することを終えること	I will be able to <b>complete</b> the required information for the presentation by that time. 時間までにプレゼンテーションに必要な情報を完成させることが 出来ます。
n. <b>information</b> 名詞 情報	facts or details 事実や詳細	I will be able to complete the required <b>information</b> for the presentation by that time. 時間までにプレゼンテーションに必要な情報を完成させることが 出来ます。
idiom <b>Let's call it a day.</b> イディオム 今日はこのあたりで終わりにしましょう。	something you say when a working day ends その日の仕事を終えるときにいう言葉	<b>Let's call it a day, Don!</b> ドンさん、今日はこのあたりで終わりにしましょう！

➤ Listen to your tutor as he/she reads the dialogue. Then, fill in the blanks with the appropriate words.  
講師が読む会話文をよく聞いて、空欄に適切な言葉を埋めましょう。

**TUTOR** Hi, Carla! I was wondering if you need any help with our  
(1) \_\_\_\_\_ (2) \_\_\_\_\_ next week.

**STUDENT** Sure! Thank you for the offer, Don. Are you good at (3) \_\_\_\_\_ or you would rather do the (4) \_\_\_\_\_ of reports?

**TUTOR** I would like to help with the research. I think it would be better if we start early.

**STUDENT** That's a great suggestion! Let's start on Thursday. Would you be available then?

**TUTOR** Yes, Thursday is fine. I think I will be able to (5) \_\_\_\_\_ the required  
(6) \_\_\_\_\_ for the presentation.

**STUDENT** Thank you so much for your help. (7) \_\_\_\_\_, Don!

➤ 講師が読んだ会話文から、適切な言葉を選べましたか？  
講師がそれぞれの空欄に何が入るか質問しますので、教えてください。

講師：What is the missing word in blank no. \_\_\_? (1) to (7) (空欄 1 に入る単語はなんですか?)  
あなた：適切な言葉を答えて下さい。

## Activity 3 Dialogue

4 min

➤ Refer to the dialogue in Activity 2. Read the dialogue with your tutor.  
Make sure all blanks are filled in before reading it aloud with your tutor.  
すべての空欄が埋まっていることを確認して、上の Activity 2 の会話文を講師と音読してみよう。

▶ Your tutor will read the following statements. Choose the appropriate response for each item.  
講師が1~5の文章を読みます。それぞれの文章に対して適切な答えをa~dから選び、音読してしてみましょう。

1. Hi, Carla! I was wondering if you need any help with our upcoming presentation next week.
  - a. Sure! Thank you for the offer.
  - b. Sorry, not sorry.
  - c. Please let me know.
  - d. Ask them if they need help.
  
2. Are you good at research or you would rather do the compilation of reports?
  - a. I am not good at those tasks you've mentioned.
  - b. I don't know.
  - c. I am not sure if I can still remember.
  - d. I would like to help with the research.
  
3. I think it would be better if we are going to start early.
  - a. Good bye!
  - b. I'm tired.
  - c. That's a great suggestion!
  - d. Let's call it a day.
  
4. Let's start on Thursday. Will you be available then?
  - a. I don't know with my mother.
  - b. Yes, Thursday is fine.
  - c. I'll ask my husband first.
  - d. No, I'm available.
  
5. Thank you so much for your help.
  - a. You're welcome! Just let me know if you need any help.
  - b. I am not okay with that.
  - c. Ask for help from other people next time.
  - d. If you say so.