Activity 1 VC	ocabulary Bank	ビジネス英語初級編 Weblio 英会話	
Read the following with your tutor. 下の単語と例文を講師の後に続いて読んでみましょう。			
Word / 単語	Definition / 意味	Sample Sentence / 例文	
n. concept	an idea	I'm having a hard time coming up with a concept .	
名詞 概念、考え	アイディア	考えがなかなか思い浮かばないです。	
n. brainstorming	a group discussion to solve problems	Can we do the brainstorming right now?	
名詞 ブレインストーミング	問題解決のために行う グループでの議論	今すぐブレインストーミングできますか?	
v. initiating	to begin	Thank you for initiating this.	
動詞 開始する	開始すること	開始してくれてありがとうございます。	
v. communicate	to share or exchange information/ideas	I will also communicate with another department.	
動詞 コミュニケーション をとる	情報や考えを共有すること	他の部署とも話してみます。	
n. theme	a topic	What's the theme for this year's presentation?	
名詞 テ ーマ	トピックのこと	今年のプレゼンテーションのテーマは何ですか?	
n. checklist	a list of things to be done	I'll also prepare a checklist of the things that we might need.	
名詞 チェックリスト	実行される予定の物事の リスト	必要なもののチェックリストも用意します。	
v. approach	come near	Please feel free to approach me if you need	

動詞 近づく 近くによること 何か必要なものがあるときは私の方に遠慮なく来てください。 ➤ Listen to your tutor as he/she reads the dialogue. Then, fill in the blanks with the appropriate words. 講師が読む会話文をよく聞いて、空欄に適切な言葉を埋めましょう。

TUTOR	Hello, Beth! I'm having a hard time coming up with (1) I have some ideas though I don't know how to start. Can we do the (2)right now?		
STUDENT	Oh hi, Melissa! Thank you for (3) this. Yes, I have some ideas I'd like to share with you, too.		
TUTOR	Go ahead. Hopefully, a better idea or concept would spring up after this.		
STUDENT	I agree. I will also (4) with another department for the number of participants and this year's presentation (5)		
TUTOR	I think it's better if we write down our ideas so we won't forget anything.		
STUDENT	You're right. I'll also prepare a (6) of the things that we might need. Please feel free to (7) me if you need anything.		

▶ 講師が読んだ会話文から、適切な言葉を選べましたか? 講師がそれぞれの空欄に何が入るか質問しますので、答えてください。

講 師: What is the missing word in blank no. ? (1) to (7) (空欄1に入る単語はなんですか?

あなた:適切な言葉を答えて下さい。

Activity 3 Dialogue

4 min

✓ Refer to the dialogue in Activity 2. Read the dialogue with your tutor.
Make sure all blanks are filled in before reading it aloud with your tutor.
すべての空欄が埋まっていることを確認して、上の Activity 2 の会話文を講師と音読してみましょう。

Your tutor will read the following statements. Choose the appropriate response for each item. 講師が1~5の文章を読みます。それぞれの文章に対して適切な答えをa~dから選び、音読してしてみましょう。

- 1. Can we do the brainstorming right now?
 - a. Yes, I have some ideas I'd like to share with you, too.
 - b. Actually, I don't know where he went.
 - c. I just broke my laptop yesterday.
 - d. I'll be leaving tomorrow night for Tokyo.
- 2. Hopefully, a better idea or concept would spring up after this.
 - a. Break a leg!
 - b. Proceed.
 - c. I agree.
 - d. You're wrong.
- 3. I have some ideas I'd like to share with you, too.
 - a. It doesn't matter.
 - b. Go ahead.
 - c. Keep me posted.
 - d. I haven't heard that before.
- 4. I think it's better if we write down our ideas so we won't forget anything.
 - a. I'm confused.
 - b. Let's have coffee.
 - c. I don't know.
 - d. You're right.
- 5. Please feel free to approach me if you need anything.
 - a. You're really dependable.
 - b. Are you sure?
 - c. Are you alright?
 - d. You're not here.