Activity 1 Vocabulary Bank

(Read this direction silently.)

Read the following words and sample sentences with your student.

Please read after me.

Word	Definition	Sample Sentence
n. concept	an idea	I'm having a hard time coming up with a concept .
^{n.} brainstorming	a group discussion to solve problems	Can we do the brainstorming right now?
v. initiating	to begin	Thank you for initiating this.
v. communicate	to share or exchange information/ideas	I will also communicate with another department.
n. theme	a topic	What's the theme for this year's presentation?
^{n.} checklist	a list of things to be done	I'll also prepare a checklist of the things that we might need.
v. approach	come near	Please feel free to approach me if you need anything.

Activity 2 Note-taking

4 min

(Read this direction silently.) Read the whole dialogue as clearly as you can. This will be your student's guide in choosing the appropriate word for each blank. TUTOR Hello, Beth! I'm having a hard time coming up with (1) concept. I have some ideas though I don't know how to start. Can we do the (2) *brainstorming* right now? STUDENT Oh hi, Melissa! Thank you for (3) *initiating* this. Yes, I have some ideas I'd like to share with you, too. TUTOR Go ahead. Hopefully, a better idea or concept would spring up after this. **STUDENT** I agree. I will also (4) *communicate* with another department for the number of participants and this year's presentation (5) *theme*. TUTOR I think it's better if we write down our ideas so we won't forget anything. You're right. I'll also prepare a (6) *checklist* of the things that we might need. STUDENT Please feel free to (7) **approach** me if you need anything. After you read the whole dialogue, ask your student to choose the appropriate word for each blank. What is the missing word in blank no. ? (1) to (7)

Activity 3 Dialogue

(Read this direction silently.) Refer to the dialogue in Activity 2. Read the dialogue with your student. Make sure all blanks are filled in before reading it aloud with your student.

Activity 4 Appropriate Response

6 min

(Read this direction silently.)

Read the following statements below and ask your student to choose the appropriate response.

- 1. Can we do the brainstorming right now?
 - a. Yes, I have some ideas I'd like to share with you, too.
 - b. Actually, I don't know where he went.
 - c. I just broke my laptop yesterday.
 - d. I'll be leaving tomorrow night for Tokyo.
- 2. Hopefully, a better idea or concept would spring up after this.
 - a. Break a leg!
 - b. Proceed.
 - c. I agree.
 - d. You're wrong.
- 3. I have some ideas I'd like to share with you, too.
 - a. It doesn't matter.
 - b. Go ahead.
 - c. Keep me posted.
 - d. I haven't heard that before.
- 4. I think it's better if we write down our ideas so we won't forget anything.
 - a. I'm confused.
 - b. Let's have coffee.
 - c. I don't know.
 - d. You're right.
- 5. Please feel free to approach me if you need anything.
 - a. You're really dependable.
 - b. Are you sure?
 - c. Are you alright?
 - d. You're not here.