

➤ Read aloud the vocabulary words. Then, read aloud and complete the sentences.
単語を音読しましょう。その後、1~5の文の空欄に入るもっとも適当な単語を選んで文章を読みましょう。

単語

commend (v.)
stratagem (n.)
substantial (adj.)
abetment (n.)
accord (n.)

1. The report you sent me is _____. It contains all the details I need to know.
2. We must strictly follow the _____ because it is what we have agreed upon.
3. The _____ of the government is needed to accomplish the projects this year.
4. You always do your best to complete all the tasks on time. I would like to _____ you for that.
5. We have tough competitors. Thinking of a new _____ is what we need to get ahead.

➤ Read the whole dialogue with your tutor.

Make sure to fill in the blanks using the words in Activity 1.

講師と会話文を読みましょう。空欄にはActivity 1.で習った単語を入れましょう。

TUTOR Thank you for coming even on a short notice. I really appreciate it.

STUDENT No problem. Luckily, I have no scheduled appointments today.

TUTOR Let me start by thanking you for the detailed report you've sent me. I must admit it is (1) _____.

STUDENT You're welcome! Do you have further questions about the status of the project?

TUTOR Not really. I like how you strictly followed the (2) _____ we have agreed upon.

STUDENT That's good to hear! I would not have done it without the (3) _____ of the president of our company.

TUTOR You're very humble. I would also like to (4) _____ your efforts to accomplish your tasks on time.

STUDENT Thank you. I am glad that you are satisfied with my work.

TUTOR Absolutely. The (5) _____ you proposed will definitely help us beat our competitors.

STUDENT I really hope it does!

▶ Listen to your tutor as he/she reads a passage twice. Then, answer your tutor's question.
講師が文章を2回読むので聞きましょう。その後、質問に答えましょう。

下の質問は、講師が読みあげる英文の内容に関する質問です。
よく聞いて、質問の答えを考えてください。

Question:

According to the passage,
why is having proper communication important in an organization?

➤ Read the following text aloud. Then, answer your tutor's question.

下の文章を読んでみましょう。その後、講師の質問に答えましょう。

It has been two weeks, but you still haven't received any updates from the media planners you hired for your marketing campaign. When you called them, you were given an incomplete report. You're thinking of replacing them, however, your manager adjusted the deadline to next week.