

➤ Read aloud the vocabulary words. Then, read aloud and complete the sentences.

単語を音読しましょう。その後、1~5の文の空欄に入るもっとも適当な単語を選んで文章を読みましょう。

単語

expected (adj.)

went out (v.)

shipment (n.)

delayed (v.)

postponed (v.)

1. Mary and her friends \_\_\_\_\_ for lunch at a nearby cafe.
2. The \_\_\_\_\_ will arrive tomorrow.
3. The delivery of the items will be \_\_\_\_\_ because of the typhoon.
4. The items are \_\_\_\_\_ to be here by Monday.
5. Delivery of our orders will be \_\_\_\_\_ for 2 days.

- Read the whole dialogue with your tutor.  
Make sure to fill in the blanks using the words in Activity 1.  
講師と会話文を読みましょう。空欄にはActivity 1.で習った単語を入れましょう。

**TUTOR** Good afternoon, Purchasing Department.

**STUDENT** Hello, this is Anne Howard. May I speak with Jennifer Andrews?

**TUTOR** I'm afraid she just (1) \_\_\_\_\_ for a lunch meeting. Can I help you?

**STUDENT** Actually yes, this concerns an upcoming (2) \_\_\_\_\_.  
What time will she be available?

**TUTOR** She'll be back around 3pm. Do you want to leave a message?

**STUDENT** Yes, please. Could you tell her that our shipment will be (3) \_\_\_\_\_ and is  
(4) \_\_\_\_\_ to be delivered on Tuesday?

**TUTOR** Shipment will be (5) \_\_\_\_\_ ... to be delivered on Tuesday.

**STUDENT** Yes, and please tell her to call me back.

**TUTOR** Certainly. Can I have your number, please?

**STUDENT** Sure, it's 549-1435.

**TUTOR** Okay, I'll make sure she gets the message.

**STUDENT** Thank you so much for your help. Bye!

➤ Listen to your tutor as he/she reads a passage twice. Then, answer your tutor's question.  
講師が文章を2回読むので聞きましょう。その後、質問に答えましょう。

下の質問は、講師が読みあげる英文の内容に関する質問です。  
よく聞いて、質問の答えを考えてください。

Question:

According to the passage, what are the important details when taking a message through a phone call?

➤ Read the following text aloud. Then, answer your tutor's question.  
下の文章を読んでみましょう。その後、講師の質問に答えましょう。

You have a caller who is looking for someone currently not in the office. He doesn't want to leave his information, but he said that it was an urgent call. He insists to wait on the line until the person comes back. You know that it will take hours for that person to come back.