Activity 1 Vo	ocabulary Bank	3 min ビジネス英語初級編 WebliO英会話
> Read the following with your tutor. 下の単語と例文を講師の後に続いて読んでみましょう。		
Word / 単語	Definition / 意味	Sample Sentence / 例文
v. <b>celebrate</b> 動詞 祝う	to do something enjoyable because something good has happened  何か良いことがあり、 楽しい時間を過ごすこと	It is to <b>celebrate</b> the success of our newly launched project. 新しいプロジェクト成功のお祝いです。
n. <b>SUCCESS</b> 名詞 成功	the accomplishment of a goal or purpose 目標や目的を達成すること	It is to celebrate the <b>success</b> of our newly launched project. 新しいプロジェクト成功のお祝いです。
idiom slipped my mind	forgot	Oh, that just <b>slipped my mind</b> .
動詞、過去形 slipped <b>う</b> っかり忘れる	忘れました	あっ、うっかり忘れていました。
n. progress report	a report that lists accomplished and pending tasks for the project	I need to finish our monthly <b>progress report</b> .
名詞 進捗報告	達成度や未完成の業務に ついての報告	月次の進捗報告を完成させなければいけません。
adj. <b>financial</b>	relating to money	I will present it to our <b>financial</b> controller tomorrow.
形用詞金融の	お金に関すること	明日、会計監査役に提出します。
idiom long way to go	much more to do	I still have a <b>long way to go</b> with this task.
イディオム 先が長い	まだやることが多く 残っている状態	この業務はまだまだかかります。
n. informal invite	to ask or request someone to go to an event	Thanks for the <b>invite</b> .
動詞 招待する	集まりや宴会に参加すること を頼むこと	お招き頂き、ありがとうございます。

➤ Listen to your tutor as he/she reads the dialogue. Then, fill in the blanks with the appropriate words 講師が読む会話文をよく聞いて、空欄に適切な言葉を埋めましょう。			
TUTOR	Hi, Katrina! Were you informed that there is a dinner later with the CEO? It is to (1) the (2) of our newly launched project.		
STUDENT	Oh, that just (3) Please tell me more about it.		
TUTOR	It will be held at Shangri-la Hotel Manila, which is only 2 blocks away from here. The reservation is from 7 pm to 10 pm.		
STUDENT	Let me check my schedule. Unfortunately, I need to finish our monthly (4) before I present it to our (5) controller tomorrow.		
TUTOD	Localla there any way for you to finish your took carby as you can some with us?		

**TUTOR** I see. Is there any way for you to finish your task early so you can come with us?

STUDENT As much as I want to, I still have a (6) \_\_\_\_\_ with this task. Thanks for the (7) \_\_\_\_, though.

▶ 講師が読んだ会話文から、適切な言葉を選べましたか? 講師がそれぞれの空欄に何が入るか質問しますので、答えてください。

講 師:「What is the missing word in blank no. \_\_? (1) to (7)(空欄 1 に入る単語はなんですか?)」 あなた:適切な言葉を答えて下さい。

## **Activity 3** Dialogue

4 min

➤ Refer to the dialogue in Activity 2. Read the dialogue with your tutor.

Make sure all blanks are filled in before reading it aloud with your tutor.

すべての空欄が埋まっていることを確認して、上の Activity 2 の会話文を講師と音読してみましょう。

Your tutor will read the following statements. Choose the appropriate response for each item. 講師が1~5の文章を読みます。それぞれの文章に対して適切な答えをa~dから選び、音読してしてみましょう。

- 1. Is there any way for you to finish your task early?
  - a. I still have a long way to go with this task.
  - b. Please tell me more about it.
  - c. I will be working 24 hours straight.
  - d. I am so sorry.
- 2. Were you informed that there is a dinner later with the CEO?
  - a. I was asleep last night.
  - b. I don't know about you.
  - c. Yes, I forgot your name.
  - d. Oh, that just slipped my mind.
- 3. The reservation is from 7 pm to 10 pm.
  - a. Let's see.
  - b. No, thanks.
  - c. Let me check my schedule.
  - d. I don't mind.
- 4. Unfortunately, I need to finish our monthly progress report.
  - a. No, sounds good.
  - b. No way.
  - c. I don't understand you.
  - d. I see.
- 5. Please tell me more about it.
  - a. Okay then.
  - b. My birthday is on Wednesday.
  - c. It will be held at Shangri-la Hotel Manila.
  - d. The dinner is postponed.